

EAT LOCAL • RIDE BIKES



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email: _____

Start Date: _____ Circle days and times you are available: Sun Mon Tues Wed Thurs Fri Sat AM or PM ?

Position Applied for: _____ Desired Salary: \$ _____

Circle age category: 14-15 16-18 18+ *Minors are restricted by federal law from working in certain positions.

Are you a U.S. citizen or authorized to work in the United States without sponsorship? YES NO If offered employment, can you provide proof of work authorization per USCIS Form I-9? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO If yes, please provide dates: _____

If yes, explain: _____

Education

High School: _____ Address: _____

Did you either graduate or receive a GED? YES NO If GED, please provide state & date received (do not list high school graduation date) GED Date & State: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references:

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ End Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ End Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ End Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Highest Rank Achieved: _____ Rank at Discharge: _____

Swamp Rabbit Café and Grocery

Why would you like to work here?

Acknowledgement and Signature

PLEASE READ BEFORE SUBMITTING

I certify that my answers are true and complete to the best of my knowledge.

By submitting this application, I authorize the investigation of all statements contained in this application. I understand that misrepresentation or omission of facts is cause for dismissal at any time without notice. I authorize the investigation of all matters contained in this application and hereby give Swamp Rabbit Café & Grocery (SRCG) and its designees permission to contact my schools, previous employers (unless otherwise indicated), references, and others, and I hereby release SRCG and its assigns from any liability as a result of such contact.

I understand that if I am offered and accept a position at SRCG, there is no contract of employment and employment is at will; I am not being employed for any specified time, and the submission of information is not intended to be a contract for continued employment.

I understand that this application will remain active for a period of six months. After that time, if I desire further consideration, I must renew my application.

I have carefully read the above Acknowledgement, and I understand and agree to all of the statements. YES NO

Please Sign and Date your application:

Signature: _____ Date: _____

For Office Use Only

Department: _____ Expected Start Date: _____ Starting Wage: _____